

AGENDA

Meeting: Officer Appointments Committee

Place: Online Meeting

Date: Friday 26 June 2020

Time: 12.00 pm

[Join the online meeting here](#)

Please direct any enquiries on this Agenda to Stuart Figini 01225 718221, of Democratic Services, County Hall, Bythesea Road, Trowbridge, email stuart.figini@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114/713115.

During the Covid -19 emergency situation the Committee is operating under revised procedures including in relation to public participation, as attached to this agenda.

The meeting will be available to view live via a Teams Live Event Link as shown above. A public guide on how to access the meeting is included below.

Guidance notes on accessing the online meeting can be found [here](#).

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

Membership:

Cllr Philip Whitehead (Chairman)	Cllr Laura Mayes
Cllr Richard Clewer (Vice-Chairman)	Cllr Ian Thorn
Cllr Ian Blair-Pilling	

Substitutes:

Cllr Pauline Church	Cllr Brian Dalton
Cllr Simon Jacobs	Cllr Bob Jones MBE
Cllr Steve Oldrieve	Cllr Jo Trigg
Cllr Allison Bucknell	Cllr Bridget Wayman

Recording and Broadcasting Information

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By submitting a written statement or question for an online meeting you are consenting that this may be presented during the meeting and will be available on the public record.

The meeting may also be recorded by the press or members of the public.

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request. Our privacy policy can be found [here](#).

Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

AGENDA

1 **Apologies**

2 **Minutes of Previous Meeting** (*Pages 7 - 10*)

To confirm the minutes of the meeting held on 23 April 2020.

3 **Declaration of Interests**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Chairman's Announcements**

5 **Public Participation**

During the coronavirus emergency, this meeting will be held online. Guidance on how to access the meeting online is available [here](#).

Public participation will take place via written questions and statements received and published in advance of the meeting. Submissions will be referred to during the meeting

Statements

Members of the public who wish to submit a statement should submit it to the officer named on this agenda no later than **5pm on 22 June 2020**.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on **19 June** in order to be guaranteed of a written response.

In order to receive a verbal response questions must be submitted no later than 5pm on **22 June**. Please contact the officer named on the front of this agenda for further advice.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **Senior Management Structure Appointments.**

Report to follow.

7 **Urgent Items**

Any other items of business, which, in the opinion of the Chairman, should be

considered as a matter of urgency. Urgent items of a confidential nature may be considered under Part II of this agenda.

8 **Exclusion of the Public**

To consider passing the following resolution:-

To agree that in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Item No. 9 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

PART II

Items during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed.

9 **Senior Management Structure Appointments**

Confidential report to follow.

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Officer Appointments Committee

MINUTES OF THE OFFICER APPOINTMENTS COMMITTEE MEETING HELD ON 23 APRIL 2020 AT ONLINE MEETING - SEE LINK IN AGENDA.

Present:

Cllr Philip Whitehead (Chairman), Cllr Richard Clewer (Vice-Chairman), Cllr Ian Blair-Pilling, Cllr Allison Bucknell and Cllr Ian Thorn

9 Apologies

There were no apologies.

10 Minutes of Previous Meeting

Resolved:

To approve and sign the minutes of the last meeting held on 27 February 2020.

11 Declaration of Interests

There were no declarations of interest made at the meeting.

12 Chairman's Announcements

There were no Chairman's announcements.

13 Public Participation

There were no public questions.

14 Suitable Alternative Employment

The Committee considered the report of the Director of Human Resources & Operational Development, which recommended the appointment of candidates to the following posts:

- Director of Communities and Neighbourhood Services
- Director of Legal and Governance; and
- Director of ICT, Digital and Organisational Innovation

The Committee were informed that following a restructure of the senior management structure, a number posts had been deleted or significantly changed at Tier 2 (Director) and Tier 3 (Head of Service), The report detailed the changes in posts and indicated that the three displaced Directors would be suitable candidates for the above posts and proposed that they should be redeployed as outlined in the Part 2 report.

Resolved: That the report be noted.

15 **Urgent Items**

There were no urgent items of business.

16 **Exclusion of the Public**

Resolved:

To agree that in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Minute No. 17 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

17 **Suitable Alternative Employment**

The Committee considered the report of the Director of Human Resources and Operational Development, which contained confidential information about the candidates and Director posts.

Resolved:

1. **That the appointment of Mr Gibbons to the role of Director – Legal and Governance (LSL2-1829) be approved, with effect from 1 August 2020.**
2. **That the appointment of Ms Gibbons to the role of Director – Communities and Neighbourhood Services (LSL2-1830) be approved, with effect from 1 August 2020.**

- 3. That the appointment of Mr Robinson to the role of Director – ICT, Digital and Organisational Innovation (LSL2-1831) be approved, with effect from 1 August 2020.**

(Duration of meeting: 12.00 - 12.15 pm)

The Officer who has produced these minutes is Libby Johnstone of Democratic Services, direct line 01225 718214, e-mail libby.johnstone@wiltshire.gov.uk

Press enquiries to Communications, direct line (01225) 713114/713115

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